



## **Topic: Reopening School for 2020-2021 – Policies, Procedures and Protocols**

**August 7, 2020**

This plan was developed in conjunction with guidance from the American Academy of Pediatrics (AAP), Ohio Department of Education, Ohio Department of Health and the Kent City Health Department with input from Kent City Schools PK-12 administration and feedback from a committee of parents, community members and staff representing each building. We are committed to return to school in August 2020 in a way that will keep both our students and staff as safe as possible. We anticipate this plan to be active for the duration of our first semester. We will re-evaluate plans for the second semester. Strict protocols for cleaning, social distancing (when possible), mask-wearing and transportation will be provided and reflective of guidance from the entities listed above.

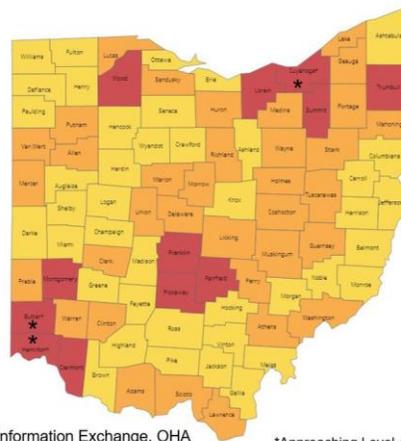
This plan has been divided into four sections.

- The first section outlines five different options for returning to school using Governor Mike DeWine's color-coded coronavirus alert system.  
<https://coronavirus.ohio.gov/wps/portal/gov/covid-19/public-health-advisory-system/>
- The second section outlines other options for students, which include completely remote learning for the those families who choose NOT to send their students to school and in-person instruction for identified students with special needs and Designated Career-Technical Education students enrolled in the Six District Educational Compact programs.
- The third section outlines parental/caregiver expectations.
- The fourth section outlines procedures for operating within the buildings and cleaning protocols.

## Section 1: Using Governor DeWine’s color-coded health advisory system to determine procedures for school reopening and operating policies.

### County Risk Level Alerts

<b>LEVEL 1</b>
<b>Public Emergency</b> Active exposure and spread.
<b>LEVEL 2</b>
<b>Public Emergency</b> Increased exposure and spread.
<b>LEVEL 3</b>
<b>Public Emergency</b> Very high exposure and spread.
<b>LEVEL 4</b>
<b>Public Emergency</b> Severe exposure and spread.



**Ohio** | Department of Health

Sources: ODRS, Health Information Exchange, OHA  
Map updated 07/09/2020

\*Approaching Level 4

Governor DeWine scheduled a plan to issue a color-coded map, which is designed to advise residents of each county the status of the virus in their area and possible flare-ups. The Governor’s office will use data, such as number of new cases, hospital admissions and other factors to determine the risk and assign a color code. Note the following color codes, which will be used as guides for administrators in the Kent City Schools, who will make decisions using with the best information available. Considering this information, Ohio Public Health Advisory System county risk levels are updated weekly (<https://coronavirus.ohio.gov/wps/portal/gov/covid-19/public-health-advisory-system/>) and therefore the school community should expect updates & changes to occur accordingly. Our district would switch and adjust between levels when appropriate, i.e. if Portage County’s risk moves up or down, we would change levels in one to two weeks. Our goal is to have students attend school in-person with safety as the priority.

**However, the Kent Schools reserves the right to make adjustments regardless of Portage County’s color designation if surrounding or connecting counties have a higher or different risk level. This decision would include consultation with the Kent City Health Commissioner.**

### **If Portage County and the surrounding counties of Summit, Stark, Mahoning, Trumbull, and Geauga are designated “Yellow”– Level 1**

**If Portage County and surrounding counties listed above are designated yellow, a Blended Learning Plan will be implemented in order to reduce class size and overall numbers of students in the buildings.** As part of this two-day, in-classroom rotation, half of the students will report to school two full days per week, while the other half participate in at-home learning. Students will be assigned by family to a Tuesday/Thursday or Wednesday/Friday rotation. All students will be provided with remote learning materials and will learn remotely from home on Mondays. While at school strict adherence to policies regarding the use of PPE, social distancing, cleaning and sanitizing and the overall wellness of students and staff will be enforced at all times in order to keep our students and staff safe.

However, the Kent Schools reserves the right to make adjustments regardless of Portage County's color designation if surrounding or connecting counties have a higher or different risk level.

**If Portage County is designated "Orange"– Level 2 and the surrounding counties of Summit, Stark, Mahoning, Trumbull, and Geauga are all "Yellow "– Level 1 or "Orange"– Level 2**

**If Portage County is designated orange and surrounding counties listed above are designated yellow or orange, a Blended Learning Plan will be implemented in order to reduce class size and overall numbers of students in the buildings.** As part of this two-day, in-classroom rotation, half of the students will report to school two full days per week, while the other half participate in at-home learning. Students will be assigned by family to a Tuesday/Thursday or Wednesday/Friday rotation. All students will be provided with remote learning materials and will learn remotely from home on Mondays. While at school strict adherence to policies regarding the use of PPE, social distancing, cleaning and sanitizing and the overall wellness of students and staff will be enforced at all times in order to keep our students and staff safe.

However, the Kent Schools reserves the right to make adjustments regardless of Portage County's color designation if surrounding or connecting counties have a higher or different risk level.

**If Portage County is designated "Orange" - Level 2 - and one or more surrounding counties of Summit, Stark, Mahoning, Trumbull, and Geauga are designated "Red"– Level 3**

**If Portage County is designated orange and one or more surrounding counties listed above are designated red, a Blended Learning Plan will be implemented in order to reduce class size and overall numbers of students in the buildings.** As part of this two-day, in-classroom rotation, half of the students will report to school two full days per week, while the other half participate in at-home learning. Students will be assigned by family to a Tuesday/Thursday or Wednesday/Friday rotation. All students will be provided with remote learning materials and will learn remotely from home on Mondays. This format could look very different depending on the grade level of the students. While at school strict adherence to policies regarding the use of PPE, social distancing, cleaning and sanitizing and the overall wellness of students and staff will be enforced at all times in order to keep our students and staff safe.

However, the Kent Schools reserves the right to make adjustments regardless of Portage County's color designation if surrounding or connecting counties have a higher or different risk level.

**If Portage County is designated "Red"– Level 3**

**If Portage County is designated red, a Blended Learning Plan will be implemented in order to reduce class size and overall numbers of students in the**

**buildings —keeping at least a social distance of 3 to 6 feet at all times.** As part of this two-day, in-classroom rotation, half of the students will report to school two full days per week, while the other half participate in at-home learning. Students will be assigned by family to a Tuesday/Thursday or Wednesday/Friday rotation. All students will be provided with remote learning materials and will learn remotely from home on Mondays. While at school strict adherence to policies regarding the use of PPE, social distancing, cleaning and sanitizing and the overall wellness of students and staff will be enforced at all times in order to keep our students and staff safe.

However, the Kent Schools reserves the right to make adjustments regardless of Portage County’s color designation if surrounding or connecting counties have a higher or different risk level.

### **If Portage County is designated “Purple”— Level 4**

**If Portage County is designated purple and it is unsafe for students and staff to attend school in person, a complete remote learning option will be utilized.** The Kent Schools is prepared to offer full remote instruction for all of its students at a moment's notice.

The district has taken the following steps to ensure that students will maintain their high-quality education.

- Implemented a districtwide, one-to-one initiative where every student who needs a device can borrow a Chromebook.
- The district is exploring various means of ensuring students have remote access outside of school.
- Uses Google Classroom, One Call Now, and Remind as a primary way to communicate with students and their families.
- Uses Google Meet/Google Hangouts/Zoom for video conferencing and lessons.
- Establishes specific participation requirements to meet attendance expectations.

### **Section II: Other learning options for students and families**

- **Completely remote learning for families who choose to NOT send their students to school.** Students will be provided with remote learning materials, which will support virtual learning entirely and guided by a Kent City School teacher.
- **Five-day, in-person instruction for identified students with special needs and Designated Career-Technical Education students enrolled in the Six District Educational Compact programs.** Applicable special needs students will receive intervention support in class, working with teachers in small groups while maintaining social distance. Designated CTE programs CTE students will receive instruction in the labs, while maintaining social distance.

### **Section III: Parent/Caregiver expectations:**

Parents and caregivers will be expected to perform daily symptom and temperature checks of each student PRIOR to coming to school. If the student is ill with any kinds of symptoms, please keep him or her home and alert the school nurse. Notify the school immediately if your child tests positive for COVID-19 and keep him or her home. The hospital or clinic will provide a note to share with school staff. Keep your child at home if anyone in your home tests positive for COVID-19 and notify the school immediately.

Parents and caregivers are expected to provide a mask each day for their students. It is also encouraged that parents and caregivers send hand sanitizer and a water bottle each day to school. Parents are encouraged to provide their own transportation to school.

Since COVID-19 spreads so rapidly, it is essential that students, their caregivers and staff conduct daily health checks prior to going to school. Anyone with symptoms or a temperature of 100°F or higher should stay home.

You may have COVID-19 if you experience one or more of the following:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- Loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

### **Section IV: Procedures for operating within the buildings and cleaning protocols**

#### **About physical distancing measures:**

Physical distancing, sometimes referred to as social distancing, is simply the act of keeping people separated with the goal of limiting spread of the virus between individuals. It is fundamental to lowering the risk of spread of COVID-19, as the primary mode of transmission is through respiratory droplets by persons in close proximity. The Centers for Disease Control and Prevention (CDC) recommends that schools "space seating/desks at least 6 feet apart when feasible." In many school settings, 6 feet between students is not feasible without limiting the number of students. Evidence suggests that spacing as close as 3 feet may approach the benefits of 6 feet of space, particularly if students are wearing face coverings and are asymptomatic.

<https://services.aap.org/en/pages/2019-novel-coronavirus-covid-19-infections/clinical-guidance/covid-19-planning-considerations-return-to-in-person-education-in-schools/>

### **Davey Preschool procedures:**

Pre-K will focus on hand hygiene, infection prevention education for staff and families, adult physical distancing from one another, adults wearing face coverings, students wearing masks (when possible) and spending time outdoors.

- Minimize crossover among students and adults within the school.
- Utilize outdoor spaces when possible.
- Limit unnecessary visitors into the building.
- Cloth face coverings for students when possible.
- Organize classmate interactions/play to minimize close contact.
- Utilize seating charts when possible should we need to implement contact-tracing.

### **Elementary School procedures (Davey, Holden, Longcoy, Walls):**

- Children wear face coverings unless physical/medical limitations. (required Grades K-5).
- Desks placed 3 to 6 feet apart when feasible.
- Classes to remain in one classroom in order to minimize crossover among children and adults within the school.
- Schedules designed to minimize traffic in hallways.
- Outdoor spaces utilized when possible.
- Strict seating charts utilized when possible should we need to implement contact-tracing.

### **Stanton Middle School/ Roosevelt High School procedures:**

- All students wear face coverings unless physical/medical limitations.
- Avoid close physical proximity in classes where there is increased exhalation, such as singing, physical exercise. These activities are likely safest outdoors and spread out.
- Desks should be placed 3 to 6 feet apart when feasible.
- Strict seating charts will be utilized when possible should we need to implement contact-tracing.
- Limit crossover contact of students and teachers by
  - Eliminate use of lockers
  - Have teachers rotate rather than students when feasible
  - Utilize outdoor spaces when possible
  - Have teachers maintain 6 feet from students when possible
  - Create a schedule to allow small groups within one classroom

### **Busing/transportation procedures:**

Transportation of students to school is one of the biggest challenges for the district. Parents and caregivers are strongly encouraged to provide transportation for their students.

- Encourage alternative modes of transportation for students who have other options.

- Assign seating and if possible, assign seats so the same students sit together each day.
- Face coverings worn at all times.
- Drivers should be a minimum of 6 feet when possible from students and must wear face covering.
- Open windows if weather allows.

### **Playground and hallway procedures:**

Enforcing physical distancing in an outside playground is difficult and may not be the most effective method of risk mitigation. Emphasis should be placed on grouping students by class and limiting the size of groups participating in playground time.

Outdoor transmission of virus is known to be much lower than indoor transmission.

- Implement one-way hallways when possible to reduce close contact.
- Place physical guides, such as tape on floors or sidewalks to create one-way routes.
- Rotate teachers and not students when feasible.
- Stagger class periods by groups for movement between classrooms.
- Eliminate lockers when possible.

### **Cafeteria, breakfast and lunch procedures:**

- At the elementary schools, classes will rotate eating in their classrooms to reduce the number of students in the cafeteria.
- Create separate lunch periods to minimize the number of students in the cafeteria at one time at the secondary level.
- Utilize additional spaces for lunch/break times, including outdoors.
- Wash hands or use hand sanitizer before and after eating.

### **Cleaning and disinfection procedures:**

Because COVID-19 is spread from person to person, primarily via droplet transmission, strategies for infection prevention focus on prevention of this form of spread, including physical distancing, face coverings, and hand hygiene. It is critical that staff are setting a good example for students by modeling behaviors around physical distancing, face coverings and hand hygiene.

Because the virus may survive in certain surfaces for some time, it is possible to get infected after touching a virus-contaminated surface and then touching the mouth, eyes, or nose.

- Frequent hand washing/sanitizing is critical.
- Frequent cleaning of high-touch surfaces and restrooms throughout the day, including doorknobs, handrails, toilets and sinks
- Drinking fountains will not be in service. Bottled water must be provided by parents/caregivers. With a daily disinfecting schedule in place, bottle fillers will be available at some school locations.
- Frequent hand washing and hand sanitizing will occur upon entering a classroom, cafeteria or new instructional area.

- Hand hygiene will be practiced before and after the use of any playground equipment. If used, high touch areas on the playground will be disinfected regularly.
- Deep cleaning will occur nightly in every building.
- Hand-sanitizer will be located in every classroom and throughout the buildings.
- Masks and gloves are available for custodial and maintenance staff, and proper training for COVID-19 transmission and disinfection of facilities is provided.
- Each classroom will be properly disinfected after use by students.
- All bathrooms and other common spaces will be properly disinfected on a frequent and regular basis.
- Internal doors should be propped open wherever and whenever possible to minimize touching of surfaces.
- Specific sanitizing schedules and protocols for cleaning surfaces in all areas of the building will be provided, as well as checklists for before and after school.
- HVAC systems will be inspected, monitored and cleaned following indoor air quality recommendations from the Environmental Protection Agency.

## **Appendix A**

### **Portage County Health District (PCHD) School Restart Guidance**

PCHD created this document as a reference for schools (K-12) as they plan to return to classes in the Fall of 2020. Plans should focus on strategies that are proven to reduce the risk of COVID-19: health policies, masking, disinfection/cleaning, hand washing and social distancing. These strategies are not mandates, merely suggestions for a layered approach to the development of a School Health and Safety Plan. Pre-K classes under ODE licensure are recommended to follow the school guidance, where as pre-K classes under ODJFS licensure should follow the day care guidance.

Schools should include a contingency plan for going to virtual learning within a very short timeframe. For example, there may be situations where the contacts of a COVID-19 positive case must transition to virtual learning. We do not expect perfection but rather more layers and precautions and a heightened index of suspicion. When making plans consider what is the good, better, and best practice. Communicate effectively with parents, students, staff, etc. and set expectations early.

**Please Note: PCHD does not approve school plans-this is between the School Superintendent and the School Board.**

#### **Vigilantly Assess for Symptoms**

- Self-report of temperatures everyday by all staff and students. Unless the school has a positive case then the school should monitor the temperatures of all administrators, staff and students as they arrive daily.
- Develop a mechanism to track self-report temperatures reported by all administrators and staff. Alternately, symptom and temperature check daily for staff.
- Recommend adding a thermometer to the school supply list

- Assess for the following symptoms: fever or chills, cough, shortness of breath, fatigue, muscle aches or body aches, headache, new loss of taste or smell, sore throat, runny nose, nausea/vomiting, diarrhea
- Keep individuals in cohorts
- Plan for all scenarios (siblings in different grades, etc.)
- Isolating students in the School Nursing Clinic
  - Unacceptable – same room
  - Better- same room with dedicated space
  - Best – separate room
- What happens if an individual has an elevated temperature?
  - 72 hours no fever can return to school. Depend on Primary Care Physician for a diagnosis and clearance to return. Presume COVID-19 positive unless proven otherwise. If showing COVID-19 symptoms immediately remove from school.
- Refer to the CDC guidance for job specific guidance for what Personal Protective Equipment is needed for School Nurses. If within six feet recommend face shield in addition to surgical grade face covering in place of cloth face covering, gloves and gowns for nurse.
- Be aware of new symptoms versus chronic condition or common ailments (eg. the student who is in the nurse’s office one a week for migraines). However, COVID-19 may be masked by underlying conditions. Error on the side of caution with all suspected symptoms.
- Currently there are no travel restrictions for individuals who leave the state of Ohio in terms of returning to school. Schools should be aware of travel restrictions for Ohio as well as other states for their students, families and staff.

**Wash and Sanitize Hands to Prevent Spread**

- Install hand sanitizer dispensers in all classrooms and buses.
- Have students and staff take scheduled hand sanitizer and hand washing breaks.
- Ask students to bring in hand sanitizer to keep at their desk.
- Schedule class bathroom breaks so hand washing by students can be observed.
- Hand Washing:
  - **Before, during, and after** preparing food
  - **Before** eating food
  - **Before** and **after** caring for someone at home who is sick with vomiting or diarrhea
  - **Before** and **after** treating a cut or wound
  - **After** using the toilet
  - **After** [changing diapers or cleaning up a child who has used the toilet](#)
  - **After** blowing your nose, coughing, or sneezing
  - **After** touching an animal, animal feed, or animal waste
  - **After** handling pet food or pet treats
  - **After** touching garbage
- Require students to wash/sanitize hands prior to eating.
- Have students wash/sanitize hands when returning from recess.

**Thoroughly Clean and Sanitize School Environment to Limit Spread on Shared Surfaces**

- Follow the directions on disinfectants because there are varying dry time requirements.

- Please be aware of solicitors that try to sell you expensive equipment to clean your facilities. These items are not necessary EPA approved disinfectants and may be ineffective against COVID-19. Follow the directions because there are varying dry time requirements.
- Clean surfaces frequently throughout the day, especially high touch surfaces and shared materials. Shared surfaces include door handles, light switches, etc.
- Sanitation wipes or disinfectants labeled for use against COVID-19 should be available in each room and shared space areas.
- Have students wipe down desks with approved sanitizer after use.
- Recommend quarantine of 24-48 hours for books or materials being returned to the library and use effective hand hygiene when handling books and materials.
- Water fountains pose varying levels of risks. Kids typically place their mouth on water fountains and can contaminate them so a **traditional fountain is not recommended**.
  - Good – students use the drinking fountain but it is sanitized regularly
  - Better – students refill personal water bottles at drinking fountain
  - Best – students have multiple personal water bottles that are refilled from home
- Focus time and resources on things we know work and are most effective. UV and ozone may be effective but are not currently considered the most effective and have variations in efficacy. These methods are not harmful but might not be a good investment.
- HVAC should be running optimally and to increase ventilation.
- Increase ventilation in buses (lower window at least ¼ inch)
- If you have/had a positive case in your building:
  - Close off areas used by the person who was sick for at least 24 hours
  - Open outside doors and windows to increase circulation.
  - Clean and disinfect all areas used by the person who is sick, such as classrooms, bathrooms, common areas and shared materials.
  - Vacuum the area after it is empty if it is appropriate.
- Once the area is appropriately disinfected, it can be opened for use.
- If more than 7 days since the person who is sick visited or used the area, additional disinfection is not necessary.
- Literature says air movement is good and fans are actually promoted to help circulate air. Do not block (eg. books, toys, etc.) ventilators that run under the windows because it prevents air circulation.

### **Practice Social Distancing**

- Busing – ideally 6 feet of space between riders, if not possible 3 feet with masking, assigned seating with family members sitting together.
- Busing- loading students from the back and unloading from the front.
- Classrooms- ideally at least 6 feet if distance between students, if not possible 3 feet with masking-masks remain on during class.
- ***Cohorting is an effective tool for social distancing, the more you mix students the more potential you have for increased contacts if there is a case***
- When possible use visuals to aid in social distancing.
- Avoid or limit shared spaces and materials when possible.
- Limit the number of visitors to the school and limit their access to staff/students.

- If social distancing is not possible such as with a small school or very full class then it may be necessary to split the class. Need to stick to the spirit of the guidelines.

### **Implement Face Covering Policy**

- PCHD strongly recommends masks for all students K-12. If not possible mandatory masking should be considered for at least 3-12<sup>th</sup> grades.
- Face shields are recommended for students who cannot wear masks but this would require 6 feet of social distancing.
- Must provide written justification to local health officials, upon request, explaining why a staff member is not required to wear a mask.
- *PCHD is not recommending the use of a trifold Plexiglas shield installed at a desk in place of a face covering at this time.* It is an additional surface that needs to be cleaned, provides a false sense of security, and it does not protect the individuals on the sides only in front.
- If you adopt mandatory masking, you may develop your own policy for the school district on how families can obtain a medical exemption.
- In the event a Portage County is on “RED” status, the order says schools are to follow the ODE guidance. Masking of children over 10 is strongly recommended and is a best practice.

### **Positive Cases, School Closures , and Virtual Learning**

- Closing the school is a local decision, which will be done in consultation with the health department. The conversation needs to start with your school board and or existing school policies. The most likely scenario is there will be an COVID-19 outbreak at some point. Work on identifying the problems and implementing solutions. School closure scenarios will be handled on a case-by-case basis depending on the data that is shown and current situation with collaboration from PCHD.
- **Quarantine** is for well individuals who were a contact of a case. **Isolation** is for sick individuals who are waiting for symptoms to resolve so they are no longer infectious before returning to school or work.
- COVID-19 Testing ebbs and flows. There is a current strain on our system for adequate testing; first the strain was on supplies and now on reagents and lab capacity. Hopefully, Portage County will be able to accommodate the demands moving forward. If testing is not available schools can rely on clinical symptoms and guidance from a Primary Care Physician.
- Be aware of misconceptions such as, “I have the antibodies so I don’t need to wear mask because I had COVID-19 and can’t give it.” There have been multiple cases of individuals who have had COVID-19 disease and were re-infected after they had cleared.
- If an individual tests positive for COVID-19 there are no requirements regarding number of tests they need to take or a requirement to have a negative test. PCR tests for fragments of RNA and amplifies it. Currently, what we are concerned about is the individual infectious or not. Positive tests can be triggered by fragments of dead virus. Therefore, we are relying on COVID-19 symptoms and the current Isolation guidance. Even if you are not infectious, you can still test positive because of the fragments of the dead Coronavirus.
- Schools may require a doctor’s note for a student and/or staff to return to school from COVID-19

- The school may be asked by PCHD to provide contact information, seating charts, etc. of individuals who are considered contacts since the index case (COVID-19 Positive) may not have that info.
- An individual would need to Quarantine if they are a direct contact of the index case (COVID-19 Positive). A contact of a contact would not need to Quarantine. For example, if Student A has a parent who is positive only Student A would need to Quarantine. Student A's classmates and teacher would not need to Quarantine.
- Schools must report any and all positive COVID-19 cases to PCHD (24/7 line 330-296-9919).
  - PCHD will determine primary contacts (more than 10-15 minutes of contact within 6 ft of someone without medical grade PPE). Because of the requirements for Isolations, often the ill person has potential to come back prior to the contacts. For a positive COVID-19 case, symptoms must resolve, a minimum of 10 days have passed since symptoms first appeared and they must be without fever and no fever reducing medication for 24 hours-since last fever to return to school. Contacts must Quarantine for 14 days because they may have been just exposed and viral replication takes time.
- If there is another "Ohio shut down" teachers may be able to come in to the school to broadcast lessons, but that is unknown at this time.
- Schools cannot disclose an individual's personal health information because it is protected under HIPPA. However, a school can send information to families as long as the individual is not identified. For example, "your child may have been in contact with a person who tested positive for COVID-19".

## Appendix B

### SCHOOL REOPENING CHECKLIST

#### 1. Daily Symptom Assessment

- Parents or guardians must conduct an assessment of a student's health before the student leaves for school each day. Checking for common symptoms of COVID-19.
- Prepare to screen for symptoms (temps etc.) if there is an outbreak
- Identify a list of symptoms and communicate to parents
- Instruct students with any symptoms to stay home.
- If student exhibits these symptoms during the school day, make sure they are wearing a face covering, isolate until they are able to be picked up.
- Identify an isolation area for students showing symptoms during the day
- Parents who do not have a thermometer for home use should purchase one/or school provide.
- Isolation- positive for COVID-19, student/staff member should stay home for at least 10 days (may be longer)
- Quarantine -been in close contact w/ positive for COVID-19, stay home for 14 days from last exposure
- Notify the Portage County Health District immediately of positive cases

#### 2. Cleaning and Sanitizing Buildings

- Perform frequent and routine deep cleaning procedures.
- Sanitize common, high touch surfaces in every building throughout the day.

- Minimize use of common objects, sanitize regularly after use
- An overview of all cleaning procedures and a list of cleaning materials.

### **3. Washing / Sanitizing Hands**

- All staff and students are required to frequently wash hands and / or use hand sanitizer stations, which are available in every classroom.
- Hand washing and hand sanitizing will happen at regular intervals daily within each classroom.
- Use of common items - such as paper, books, and shared school supplies - is prohibited this school year to reduce the risk of exposure to the virus.

### **4. Physical Distancing**

- Staggered start and end times for the K-12 school day.
- Social distancing of 6 feet recommended. If impractical, 3 ft. with a mask is acceptable (AAP)
- Encourage line queues and social distancing using tape or limiting areas of use.
- Bus seating limited to/recommended one student per seat or two per seat with face coverings, ventilation, family cohorting, and strategic on/offboarding
- Classroom and learning environments throughout each building are all arranged to accommodate physical distancing for students and teachers.

### **5. Wearing Face Coverings**

- Face coverings are strongly recommended for Grades K-12.
- Face covering required for employees/staff, unless medically exempt
- Shields permitted for instruction with social distancing for instructional purposes (Masks are best)
- If a student or staff member is not able to wear a face covering for medical reasons, a written exemption is required for staff, recommended for students

### **6. Student Mobility**

- Limiting crowds of students – limit mobility throughout the day to only necessary movement (i.e. bathroom use, nurse visit, etc.).
- When students arrive report directly to their classroom.

### **Extracurricular**

- After-school activities follow the same guidelines.
- Band/Choir Indoor: (if permitted) 6ft SD, watch spit valves, recommend mask for singing
- Sports activities follow guidance issued by OHSAA and any state or local health department orders. Limit spectators.

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