

## September 13, 2011 PTO Minutes

Attendance: Jeanie Wills, Laurie Herington, Kelly Redfern, Amy Rankin, DJ Smith, Tiffany Jones, Katie Schwartz, Elizabeth Legnani, Trina Poole, Todd Poole, and Kathy Thomas.

Meeting started off with a short talk by Katie Schwartz from S.E.E.( Sustainability For Educators and the Environment). Katie said the children at Franklin are composting already. She asked for parent volunteers to help students sorting and turning the compost. She had made the suggestion the school switch from paper towels to hand dryers in the restrooms. Business cards were handed out and she asked us to look at their website, [talklessdomore.org](http://talklessdomore.org) , to help raise awareness of sustainability.

President's Notes: Pleased to announce that PTO was able to purchase 22 computers for school with the money raised from fundraisers and grant. A plaque was purchased and hung up in media center for donors. Tracey Montanari working on getting plaques for retired teachers to put in Outdoor Learning Lab. Box Tops coordinator needed. DJ Smith volunteered to do this. Amy expressed interest in getting the 5<sup>th</sup> grade store back up and running again this year. She volunteered to buy the supplies. Still working on wish list forms for teachers to fill out.

Principal's Notes: Sept. 22<sup>nd</sup> is Franklin picnic for families. The teachers/staff will be serving food for the families. Book fair will be open during this time.

Treasurer's Notes: DJ Smith passed out budget for 2011-2012 school year. The PTO balance is \$2,465.06. FFOP account has balance of \$122.15. DJ passed out the new reimbursement forms. Anyone that wants to be reimbursed from PTO needs to fill out form and attach receipts with it. Turn into PTO mailbox. She asked after every event that two people check the cash box to verify money amount.

FFOP: Anne Bauer took over FFOP. Ewaste drive is going on right now.

Volunteers: Laurie Herington said forms have been sent out. She asked that parents email her if they like to volunteer at an event. Market Day coordinator is still needed. Please contact Laurie if interested.

Fundraiser: Sept. 30<sup>th</sup> is kick off assembly. Forms are due Oct. 14<sup>th</sup> and pick up is Nov. 18<sup>th</sup>. Prizes are still being determined.

Book Fair: Jeanie Wills asked for volunteers to help run book fair.

Meeting Adjourned.

## OCTOBER 10, 2011 PTO MINUTES

Attendance: Amy Rankin, DJ Smith, Tiffany Jones, Kevin Martin.

President's Notes: Franklin tshirts were given to all new teachers/staff members. PTO will help donate turkeys and food for our families in need again this year. Fundraiser deadline has been changed to Oct. 17<sup>th</sup>. Franklin Mint will be added to the fundraiser. Reimbursement forms are now in PTO mailbox if anyone needs to be reimbursed for any purchases made for PTO. \$500 to be allocated to art department that was voted on in May 2011 still needs to be given to new art teacher. Halloween parties are on Oct. 28<sup>th</sup>. Some classrooms still need head room parent. Amy will get in touch with teachers again to see if anyone has signed up. Blood drive is Nov. 7<sup>th</sup>. Smart Board to be purchased for Intervention Room.

Treasurer's Notes: DJ Smith passed out PTO balance sheet. \$1569.56 is in account. Book fair has been paid. Supplies for 5<sup>th</sup> grade store has been purchased.

Kevin Martin has agreed to do one movie night this year. The date is TBD.

Meeting adjourned.

## NOVEMBER 8, 2011 PTO MINUTES

Attendance: Amy Rankin, DJ Smith, Tiffany Jones, Kevin Martin, Kathi Grissom, Sherri Zalewski and Todd Poole.

President's Notes: Total sales of fundraiser was about \$5200.00 with an approximate profit of \$1521. The sales are way down this year. Tiffany Jones suggested that a survey be sent out to see what parents have to say about fundraisers and for suggestions for future fundraisers. Todd said he will send one out soon. Fundraiser pick up is Nov. 18<sup>th</sup>. Amy asked for volunteers to help make dinner for teachers/staff on Nov. 21<sup>st</sup> during Parent/Teacher conferences. An email will be sent out. Giving Tree will be up again this year during conferences to help our Franklin families. Market Day coordinator still needed. Todd and Trina Poole have volunteered to take this over. Thank you! School dance will be held Friday, Feb. 3, 2012.

Principal's Note: Working with 5<sup>th</sup> grade teachers on how to run 5<sup>th</sup> grade store. They are working on how to apply math applications that they have learned. More details to come. Blood drive was Nov. 7<sup>th</sup>. It was not known if 25 donors participated or not at this time. If Franklin has 25 donors then Red Cross donates \$500 to the school.

Treasurer's Report: DJ Smith handed out PTO balance sheet. \$6396.93 is PTO balance. Upcoming expenses include Arrow Fundraising, fundraiser prizes, market day split and movie license. Fundraiser update: Sold 425 items (sold 770 in 2010). Gross sales \$5,132.50 (\$11,473.00 in 2010) and profit was \$1521.50 (\$4040.56 in 2010).

Holiday Shoppe: Kathi Grissom and Sherri Zalewski will run this event again for us this year. The dates will be Dec. 1<sup>st</sup> and 2<sup>nd</sup>. They are in need of more volunteers. Todd will send out an email asking for more volunteers. They said that next year will be their last year running the event. If anyone is interested in taking over please let them know or PTO. They will be happy to train and give advice on how to successfully run this event! Thank you girls for doing this again!

Move Night date still TBD.

Discussed different way to increase PTO members and involvement. Todd said he will send out a survey on this topic too.

Meeting adjourned.