

# KENT CITY SCHOOLS INTRADISTRICT OPEN ENROLLMENT APPLICATION

\_\_\_\_ New Application

\_\_\_\_ Renewal Application

The transfer of a student in the Kent City Schools out of his/her official school of residence shall be in accordance with the district's intradistrict open enrollment policy and regulations. The intradistrict open enrollment regulations are attached for your information. Please complete the following form and return it to the building principal.

## REQUEST FOR STUDENT TRANSFER

Please PRINT

Name of Student Requesting Transfer	Grade Level for 2010-2011	Requested School	Official School of Residence
1.			
2.			
3.			

Parent/Guardian's Name(s) [please print] \_\_\_\_\_

Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Alternate Number \_\_\_\_\_

If this is a **NEW** Application and the school year is in process, have you contacted the building principal regarding your request for transfer? \_\_\_ Yes \_\_\_ No If No, you must do so before this request can be processed. (Principal's Initials \_\_\_\_\_)

**Please summarize the specific reasons you are requesting this transfer:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Transportation is not guaranteed for students accepted in the intradistrict open enrollment plan. Are you able and willing to provide transportation if the regularly established stops and routes are not able to transport your child to the requested school? \_\_\_ Yes \_\_\_ No **If No, this request will not be approved.**

I have read the stipulations of the intradistrict open enrollment plan and agree to abide by the procedures and policies that have been established. I understand that approval of this request is for one school year only.

Signature of Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

Date School Received \_\_\_\_\_ Received and information provided by \_\_\_\_\_

Date Board Office Received \_\_\_\_\_

### FOR SCHOOL/BOARD OFFICE USE ONLY

	Current Class Enrollment Numbers	AI	SS	A	NA	Reason if Not Approved	Date	Initials
Student 1								
Student 2								
Student 3								